

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF FLORIDA**

LAW CLERK TO MAGISTRATE JUDGE

LOCATION: U.S. District Courthouse at **Pensacola**, Florida

AVAILABILITY: **Starting date is anticipated to be in January 2007.** Resumes submitted in response to this announcement may be considered for any similar positions which might become available during 2007.

SALARY: \$51,972 - \$87,533 (JSP 11 to JSP 14)
Starting salary commensurate with specialized experience, demonstrated proficiency in legal studies, law school class standing, pay history and bar membership. This position is subject to mandatory Electronic Funds Transfer (EFT) participation for payment of net pay.

QUALIFICATIONS: Law school graduate. Writing and research skills (clerking experience and/or law review preferred, but not required). Bar membership preferred, but not required. Applicant must be a U.S. citizen. The selected candidate will be subject to a background check as a condition of employment.

RESPONSIBILITIES: Works closely with magistrate judge conducting legal research; preparing bench memorandums, drafting orders and opinions; proofreading judge's orders and opinions; communicating with counsel regarding case management and procedural requirements; monitoring status and flow of pending pro se cases; assisting the judge during courtroom proceedings; and performing other duties as assigned.

BENEFITS: Optional health insurance, life insurance, social security, long term care insurance, annual and sick leave.

DEADLINE: Position open until filled. Submit resume and writing sample to:

Elizabeth M. Timothy
United States Magistrate Judge
United States Courthouse
1 North Palafox Street, 3rd Floor
Pensacola, FL 32502

QUESTIONS: Contact Ginger Jordan at (850) 521-3531

***THE UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF FLORIDA IS AN
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